



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2021-22/001

Date: 13.06.2021

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2021-22 has been planned to conduct on 14.06.2021. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda

1. Action plan for the grievances reported through offline or online mode.
2. Proposal for Early Opening of library.
3. Repairing of broken Dustbin lids in washrooms.



G. Suresh
13/06/21
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam



G. Suresh
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI & Affiliated to JNT University Kakinada) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggarajupeta, Duvvada, Visakhapatnam-530049. A.P

Phone : 0891-2511222/2589777, Fax : 0891-2752333 :: email : viptvizag@yahoo.com, viptvizag@gmail.com

PROCEEDINGS OF THE PRINCIPAL

F.No:VIPT/PO/GRC/2020-21

Date :04.09.2020

Sub: VIPT-Re-Constitution of composition of GRC cell- Reg.

GRIEVANCES & REDRESSAL CELL

A Grievances Redressal Cell has been established right from the inception of VIPT and is headed by the principal with senior most faculties to tackle the grievances of students. This Redressal cell attends the student's difficulties in academic and non academic matters and finds solutions. The committee inquires about the student's grievance by counseling them and allows facilitate free interaction with the faculty.

Sl. No.	Name	Designation
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman
2	Dr.P.V. Kamala Kumari Professor	Member
3	Mr. K.Varaprasada Rao Associate Professor	Member
4	Mrs.V. Jhansi Lakshmi Assistant Professor	Member
5	Dhuvvana TejaSree 19AC1T0008	Student member

Copy to
The Chairman and Members concerned
IQAC
HoD's



Y. Srinivasa Rao
04/09/20
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2021-22/001

Date: 14.06.2022

Minutes of Meeting

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Proposal for Early Opening of library.
3. Repairing of broken Dustbin lids in washrooms.

Resolutions:

1. Resolve grievances reported in the campus in the shortest possible time.
2. To check all academic and non academic issues in the college before complaint arises.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K.Varaprasada Rao Associate Professor	Member	
4	Mrs.V. Jhansi Lakshmi Assistant Professor	Member	
5	Dhuvvana TejaSree 19AC1T0008	Student member	



4/6/2022
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside VSEZ, Duvvada, Visakhapatnam-530049



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333: email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2021-22/002

Date: 28.11.2021

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2021-22 has been planned to conduct on 29.11.2021. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Projector Screen Damage.



27.11.2021
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam



27.11.2021
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2021-22/002

Date: 29.11.2021

Minutes of Meeting

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Projector screen damage.
3. Proposal for early opening of library.
4. Repairing of broken dustbin lids in washrooms.

Resolutions:

1. Resolve grievances reported in the campus in the shortest possible time.
2. To repair projector screen immediately.
3. Early opening of library is rejected as library is opening till evening
4. To replace broken dustbins with new ones.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K.Varaprasada Rao Associate Professor	Member	
4	Mrs.V. Jhansi Lakshmi Assistant Professor	Member	
5	Dhuvvana Teja Sree 19AC1T0008	Student member	



7.11.2021
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2020-21/001

Date: 28.06.2020

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2020-21 has been planned to conduct on 29.06.2020. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

1. Timely refilling of Sanitizers in the washrooms
2. Proper maintenance of girls wash rooms.



27/6/20
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam

27/6/20

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49





VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333: email: viptvizag@gmail.com

VIPT/GRC/MoM/2020-21/001

Date: 29.06.2020

Minutes of Meeting

Agenda:

1. Timely refilling of Sanitizers in the washrooms
2. Proper maintenance of girls wash rooms.

Resolutions:

1. For Timely refilling of Sanitizers in the washrooms.
2. To maintain girls wash rooms regularly.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K.Varaprasada Rao Associate Professor	Member	
4	Mrs.V. Jhansi Lakshmi Assistant Professor	Member	
5	Dhuvvana TejaSree 19AC1T0008	Student member	



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2020-21/002

Date: 20.12.2020

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2020-21 has been planned to conduct on 21.12.2020. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda:

1. Renovations of washrooms.
2. Proposal for cooling water unit in summer.



Y. Suresh
20/12/20
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam



Y. Suresh
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI & Affiliated to JNT University Kakinada) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggarajupeta, Duvvada, Visakhapatnam-530049. A.P

Phone : 0891-2511222/2589777, Fax : 0891-2752333 :: email : viptvizag@yahoo.com, viptvizag@gmail.com

PROCEEDINGS OF THE PRINCIPAL

F.No:VIPT/PO/GRC/2020-21

Date :04.09.2020

Sub: VIPT-Re-Constitution of composition of GRC cell- Reg.

GRIEVANCES & REDRESSAL CELL

A Grievances Redressal Cell has been established right from the inception of VIPT and is headed by the principal with senior most faculties to tackle the grievances of students. This Redressal cell attends the student's difficulties in academic and non academic matters and finds solutions. The committee inquires about the student's grievance by counseling them and allows facilitate free interaction with the faculty.

Sl. No.	Name	Designation
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman
2	Dr.P.V. Kamala Kumari Professor	Member
3	Mr. K.Varaprasada Rao Associate Professor	Member
4	Mrs.V. Jhansi Lakshmi Assistant Professor	Member
5	Dhuvvana TejaSree 19AC1T0008	Student member

Copy to
The Chairman and Members concerned
IQAC
HoD's



f. sri...
04/09/20
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



f. sri...
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2020-21/002

Date: 21.12.2020

Minutes of Meeting

Agenda:

1. Renovations of washrooms.
2. Proposal for cooling water unit in summer.

Resolutions:

1. To renovate washrooms immediately.
2. To install cooling water unit in the campus.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K.Varaprasada Rao Associate Professor	Member	
4	Mrs.V. Jhansi Lakshmi Assistant Professor	Member	
5	Dhuvvana TejaSree 19AC1T0008	Student member	



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2019-20/001

Date: 22.06.2019

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2019-20 has been planned to conduct on 23.06.2019. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda

1. Action taken on previous minutes of meeting.
2. Installation of projectors in the class rooms.
3. Requirement of Additional Competitive Books and Magazines.



[Handwritten Signature]
22/06/19
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam

[Handwritten Signature]
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49





VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2019-20/001

Date: 23.06.2019

Minutes of Meeting

Agenda:

1. Action taken on previous minutes of meeting.
2. Installation of projectors in the class rooms.
3. Requirement of Additional Competitive Books and Magazines.

Resolutions:

1. Resolve grievances reported in the campus in the shortest possible time.
2. To extend the Library timings up to 5:30PM, for the ease of accessing material.
3. To add additional projectors in the class rooms.
4. To add extra competitive books and magazines in the library.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K.Varaprasada Rao Associate Professor	Member	
4	Mrs. A.Swathi Annapurna Assistant Professor	Member	
5	Naveti Madhuri 16AC1S0310	Student member	



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
beside: VSEZ, Duvvada, Visakhapatnam-53



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2019-20/002

Date: 23.12.2019

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2019-20 has been planned to conduct on 26.12.2019. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda:

1. Action taken on previous minutes of meeting.
2. Proposal for Mineral water.
3. Request for Ambulance facility in the campus.
4. Library timings extension upto 5:30 PM.



23/12/19
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



23/12/19
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2019-20/002

Date: 26.12.2019

Minutes of Meeting

Agenda:

1. Action taken on previous minutes of meeting.
2. Proposal for Mineral water.
3. Request for Ambulance facility in the campus.
4. Library timings extension upto 5:30 PM.

Resolutions:

1. To resolve grievances reported in the campus in the shortest possible time.
2. To install a mineral water plant in campus for the supply of adequate free mineral water.
3. To arrange an ambulance with first aid equipment in the campus.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y.Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K.Varaprasada Rao Associate Professor	Member	
4	Mrs.A.Swathi Annapurna Assistant Professor	Member	
5	Naveti Madhuri 16AC1S0310	Student member	



of principal
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2018-19/001

Date: 19.06.2018

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2018-19 has been planned to conduct on 20.06.2018. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Better wash room and common room facility.
3. Better internet and computer facilities.



[Handwritten Signature]
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam.



[Handwritten Signature]
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2018-19/001

Date: 20.06.2018

Minutes of Meeting

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Better washroom and common room facility.
3. Better internet and Computing facilities.

Resolutions:

1. To resolve the grievances reported in the campus in shortest possible time.
2. To monitor all the washrooms and common rooms with well monitoring mechanism.
3. To install high speed LAN facility and appoint an IT professional.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y. Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K. Varaprasada Rao Assistant Professor	Member	
4	Mrs. A. Swathi Annapurna Asst. Professor	Member	
5	Naveti Madhuri 16AC1S0310	Student member	



Dr. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2018-19/002

Date: 28.12.2018

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2018-19 has been planned to conduct on 29.12.2018. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Action plan for the purchase of photocopier machine within the campus.



27.12.2018
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam

27.12.2018
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49





VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2018-19/002

Date: 29.12.2018

Minutes of Meeting

Agenda:

1. Action plan for the grievances reported through offline and online mode.
2. Request for the photocopier machine facility in the campus.

Resolutions:

1. To resolve grievances reported in the campus in the shortest possible time.
2. To purchase a photocopier machine and provide photocopy facility within the campus.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y. Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K. Varaprasada Rao Asst. Professor	Member	
4	Mrs. A. Swathi Annapurna Asst. Professor	Member	
5	Naveti Madhuri 16AC1S0310	Student member	



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2017-18/001

Date: 26.06.2017

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2017-18 has been planned to conduct on 27.06.2017. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda

1. Action plan for the grievances reported through offline or online mode.
2. Additional Journal and reading material.
3. To increase more number of Laboratory Instruments and equipments.



[Handwritten signature]
26/6/17
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



[Handwritten signature]
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2017-18/001

Date: 27.06.2017

Minutes of Meeting

Agenda:

1. Action plan for the grievances reported through offline or online mode.
2. Additional journal and reading material.
3. To increase more number of laboratory instruments and equipments.

Resolutions:

1. Resolve grievances reported in the campus in the shortest possible time.
2. The members of the committee decided to subscribe to additional journals and other reading materials as per the requirement.
3. The Institute decided to procure additional PH meters, weighing balances & instruments as per the requirement.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y. Srinivasa Rao Professor & Principal	Chairman	
2	Dr.P.V. Kamala Kumari Professor	Member	
3	Mr. K. Varaprasada Rao Asst. Professor	Member	
4	Mrs. A. Swathi Annapurna Asst. Professor	Member	
5	Naveti Madhuri 16AC1S0310	Student member	



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/GRC/2017-18/002

Date: 27.12.2017

CIRCULAR

The Grievances & Redressal Cell (GRC) meeting for the academic year 2017-18 has been planned to conduct on 28.12.2017. All the members of GRC committee are hereby informed to attend the meeting.

Venue: Principal's Cabin

Agenda:

1. Action taken on previous minutes of meeting.
2. Requirement for the additional text and reference books.



f. siveetha
27/12/17
PRINCIPAL

PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



f. siveetha
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006
An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution
Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P
Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/GRC/MoM/2017-18/002

Date: 28.12.2017

Minutes of Meeting

Agenda:

1. Action taken on previous minutes of meeting.
2. Requirement for the additional text and reference books.

Resolutions:

1. Resolve grievances reported in the campus in the shortest possible time.
2. More number of text and reference books needs to be added to library collection.

Members attended:

S.No.	Name of The Staff	Designation	Signature
1	Dr. Y. Srinivasa Rao Professor & Principal	Chairman	
2	Dr. P.V. Kamala Kumari Professor	Member	
3	Mr. K. Varaprasada Rao Asst. Professor	Member	
4	Mrs. A. Swathi Annapurna Asst. Professor	Member	
5	Naveti Madhuri 16AC1S0310	Student member	



27 Dec 17
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-49

